

REQUEST FOR QUALIFICATIONS
MICRO-SCALE STORMWATER PRACTICES



ARUNDEL RIVERS FEDERATION

P.O. Box 760
Edgewater, MD 21037

JULY 2026

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REQUEST FOR QUALIFICATIONS

I. Overview

Arundel Rivers Federation is seeking qualified firms to install micro-scale, grant-funded stormwater practices. The geographic focus of this Request for Qualifications (RFQ) is the South, West, and Rhode River watersheds in Anne Arundel County. These practices involve less than 5,000 square feet (SF) of disturbance and can be permitted in Anne Arundel County using a Standard Grading Plan. Contract value is typically less than \$50,000. Practice examples include rain gardens, bioswales, submerged gravel wetlands, and removal of small areas of impervious surface. Projects will be funded through such entities as Chesapeake Bay Trust (CBT), Anne Arundel County, Maryland Department of the Environment (MDE), Maryland Department of Natural Resources (DNR), National Fish and Wildlife Foundation (NFWF), United States Environmental Protection Agency (EPA), National Oceanic and Atmospheric Administration (NOAA), other foundations, and private donors.

The purpose of this RFQ is to establish a list of qualified firms to which contracts for specific projects, fitting the description above, may be awarded at the discretion of Arundel Rivers. This RFQ is public and competitive based on qualifications outlined in subsequent sections. Selected firms will be considered a qualified contractor to Arundel Rivers for a period of five years without having to reapply. Firms, whether selected or not, are welcome to compete for subsequent general RFQs and specific project solicitations outside the scope of this RFQ from Arundel Rivers. This RFQ is not a binding contract to purchase goods or services.

Minority Business Enterprises (MBE) and Women's Business Enterprises (WBE) are encouraged to apply. For more information on Arundel Rivers, please visit our website at <https://www.arundelrivers.org>.

II. Services

Firms qualified through this RFQ will be expected to implement grant-funded micro-scale stormwater practices, with the precise scope to be detailed in a written contract on a per-project basis. All contracts will be firm-fixed-price. Arundel Rivers maintains final approval on design approach, details, construction, and adaptive management decisions, and contractors will work closely with and defer to the Arundel Rivers Project Manager to ensure project integrity, preserve the restoration intent, and to maintain quality control on all aspects of design and construction.

III. Instructions

Submission:

The Narrative Form and all required information should be submitted electronically to Mal Box (mal@arundelrivers.org). Submissions will be accepted until 4 pm on 8/27/2026. A virtual meeting to discuss this RFQ is available upon request. Please submit any questions by 8/13/2026 to Mal at the email address above. Depending upon the volume of responses, and at Arundel Rivers' sole discretion, it may conduct subsequent interviews, as needed, prior to making a final decision.

Evaluation Criteria

1. Technical expertise with stormwater projects.
2. Experience and familiarity with micro-scale practices in Anne Arundel County.
3. Experience with grant-funded projects.
4. Past performance and reference check.

General Requirements & Qualifications:

Contractors:

1. Must be licensed and insured for work in Maryland.
2. Must have relevant experience in Anne Arundel County within the past 5 years.
3. Must have documented experience working on non-profit, grant-funded projects.
4. Firms who have previously received contracts from Arundel Rivers must have a track record of completing projects on time and on budget without issues, including, but not limited to, stop work orders or correction notices.

Rights Reserved by Arundel Rivers Federation:

1. Arundel Rivers reserves the right to issue any change to the RFQ at its discretion.
2. Arundel Rivers reserves the right to reasonably extend the due date with emailed notification.
3. Arundel Rivers reserves the right, at its sole discretion, to accept or reject firms as qualified for the stated purpose, to waive minor irregularities, and to communicate with all respondents or other relevant parties in any manner necessary to serve the best interests of Arundel Rivers, its funders, owners, and other stakeholders, respectively.
4. Arundel Rivers reserves the right, at its sole discretion, to deem firms unqualified at any point after approval.
5. Arundel Rivers reserves the right to request additional information from any respondent for means of clarification.

IV. Response Requirements

Please include the following information:

1. The Narrative Form attached to this RFQ, completed and signed.
2. A one-page narrative as to the firm's interest, particular abilities, and qualifications related to installation of micro-scale stormwater practices.
3. Portfolio of three to five (3-5) examples of similar work the firm has done:
 - a. At least two of these examples must be from projects done in Anne Arundel County.
 - b. The examples should demonstrate the contractor's ability to successfully perform within a set budget and timeline.
4. A list of principal personnel within the firm. Please include a CV or a portfolio of management personnel well as a list of any field staff expected to be assigned lead or key roles.
5. List of current organizational licensures and certifications in good standing that are required for or relevant to micro-scale stormwater practices.
6. Provide three previous clients as references who can attest to the firm's work on micro-scale stormwater practices, ability to accomplish projects on time and on budget, and speak to the level of customer service. Include name and contact information.

NARRATIVE FORM

RFQ for Micro-Scale Stormwater Practices

Firm Name _____ Date _____

Address _____

Telephone _____ Email _____

SAM Status _____ Expiration _____ UEI Number _____

Services interested in:

- ☐ Design
- ☐ Design-build
- ☐ Build

Practice types interested in:

- ☐ Rainwater Harvesting
- ☐ Submerged Gravel Wetlands
- ☐ Landscape Infiltration
- ☐ Infiltration Berms
- ☐ Dry Wells
- ☐ Micro-Bioretenction
- ☐ Rain Gardens
- ☐ Swales
- ☐ Enhanced Filters
- ☐ Impervious Removal (under 5,000 SF)

For evaluation purposes, please provide approximate costs for the three most common micro-scale practices implemented by Arundel Rivers, listed below. Please base costs on projects completed in the past three years, using best judgment to account for probable cost increases.

Average cost per SF of rain garden: _____

Average cost per SF of impervious removal: _____

Average cost per SF of submerged gravel wetlands: _____

Subcontractor Listing

Please list any subcontractors typically employed when implementing micro-scale practices:

Type of work	Subcontractor name, address, phone number	Percent of total work

The submitting firm shall maintain such insurance as will protect them from claims under workmen's compensation acts and from any other claims for damage for personal injury, including death, and property damage which may arise from operations under this contract, whether such operations be by the firm or by any subcontractor or anyone directly or indirectly employed by either of them. Certificate of such insurance shall be filed with Arundel Rivers and shall be subject to its approval for adequacy of protection. Bodily injury liability insurance shall be in an amount not less than \$1,000,000, including death, to each person and subject to the same limit for each person, in an amount of not less than \$3,000,000 on account of one accident. Property damage insurance shall be in an amount not less than \$100,000 per accident, with an aggregate of not less than \$200,000.

I do solemnly declare and affirm under the penalties of perjury that the declaration and statements contained in this document are true and correct to the best of my knowledge, information and belief.

Made this _____ day of _____ 20____,

Submitted by (printed name) _____

Signature _____

I/We identify by number, date and number of pages the following addenda:

No.	Date	No. of Pages
_____	_____	_____